**National Chung Hsing University Mentee Promotion Plan (Self-Evaluation)**

1. Profile (to be filled out by the mentee)

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| --- | --- | --- | --- | --- | --- | --- |
| Name |  | | School (Center) |  | Department/Institute/  Center/Program/Office |  |
| Promotion Deadline | (YYYY/MM/DD) | | Number of Sessions | Until  (YYYY/MM/DD) | Goal Period  (based on Profile) | (YYYY/MM/DD) |
| Target Plan  (based on Profile) | |  | | | | |

1. Self-Evaluation **(required fields)**

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| Description of Progress | 1. Current Status:   |  |  |  | | --- | --- | --- | | Areas | Departmental Standards (minimum) | Explanation | | Teaching |  |  | | Research |  |  | | Service |  |  |   2. Summary of latest research achievements **(table of contents, abstract, number of pages and words for monographs or number, dates, and progress of submissions and publications) to be reported to the NCHU Faculty Review Committee:** | | |
| Assistance Required | 🞏 No, please explain:  🞏 Yes, please specify: | | |
| Date | (YYYY/MM/DD) | Signature of Mentee |  |

Notes:

1. In principle, the mentee and department director shall report progress to the Department, College, and NCHU Faculty Review Committees every 6 months during semesterly meetings. **For overdue promotion or spot check by the NCHU Faculty Review Committee, they shall report at every meeting (or periodically).**

2. Article 19 of NCHU *Regulations for Faculty Appointments and Promotions* stipulates that external faculty promotion reviews shall be arranged by the associated College (office, center, or independent degree program) with results referred to by the Department and NCHU Faculty Review Committees. Upon approval, applications shall be forwarded to the Personnel Department by the end of May or November of the given year at the latest. Late submissions will not be accepted. The NCHU Faculty Review Committee shall complete reviews by June or December.